UM/JMJH DEPARTMENT OF PSYCHIATRY
RESIDENT SELECTION POLICY

SECTION 1

A. Resident Selection:
1. The committee must select from among eligible applicants on the basis of their preparedness, ability, aptitude, academic credentials, communications skills, and personal qualities such as motivation and integrity. Selection must not be made with regard to sex, race, age, religion, color, national origin, sexual orientation, marital status, ethnicity, disability or veteran status.

2. In selecting from qualified applicants for first year positions, the program will participate in the National Resident Matching Program (NRMP) and ERAS, the Electronic Residency Application System of the AAMC.

B. Applicant eligibility. Applicants with any one of the following qualifications are eligible for appointment to the residency program:

1. Graduates of medical schools in the U.S. and Canada accredited by the Liaison Committee on Medical Education (LCME)

2. Graduates of medical schools in the U.S. and Canada accredited by the American Osteopathic Association (AOA)

3. Graduates of medical schools outside the U.S. and Canada who meet the following qualifications:
   a. Have received a currently valid certificate from the Educational Commission for Foreign Medical Graduates or
   b. Have a full and unrestricted license to practice medicine in a U.S. licensing jurisdiction

4. U.S. citizen graduates from medical schools outside the U.S. who cannot qualify as above but who have successfully completed the licensure examination in a U.S. jurisdiction in which the law or regulations provide that a full and unrestricted license to practice will be granted without further examination after successful completion of a specified period of graduate medical education.

5. Graduates of medical schools in the United States and its territories not accredited by the LCME, but recognized by the educational and licensure authorities in a medical licensing jurisdiction who have completed the
procedures described in paragraph 4.

6. Graduates of medical schools outside the U.S. who have completed a Fifth Pathway* year provided by an LCME accredited medical school

*A Fifth Pathway program is an academic year of supervised clinical education provided by an LCME-accredited medical school to students who meet the following conditions: 1) have completed, in an accredited college or university in the U.S., undergraduate premedical education of the quality acceptable for matriculation in an accredited U.S. medical school; 2) have studied at a medical school outside the U.S. and Canada but listed in the World Health Organization Directory of Medical Schools; 3) have completed all of the formal requirements of the foreign medical school except internship and of social service; 4) have attained a score satisfactory to the sponsoring medical school on a screening examination; and 5) have passed either the Foreign Medical Graduate Examination in the Medical Sciences or Parts I and II of the examination of the National Board of Medical Examiners.

SECTION 2  POLICY ON PGY-1 APPLICATION REVIEW

A. Applicants will be considered only when the completed ERAS application has been received. All materials and supporting documents should be submitted through ERAS. These include:

1. Complete ERAS application
2. Personal Statement
3. Dean’s Letter
4. Medical School Transcript
5. Three current letters of recommendation transmitted through ERAS
6. Photo
7. USMLE exam scores for steps 1 & 2 (FMG’s & IMG’s with application, LCME Grads as available, 3 attempts maximum on any step.
8. Valid ECFMG Certificate (Foreign or International Graduates)
9. Visa Status

B. The RTCC (Residency Training Curriculum Committee) has established additional qualifications. Incoming ERAS applications will also be reviewed for evidence of:

1. US hospital CLINICAL experience, duration not specified
2. A demonstrated interest in the field of psychiatry, indicated by professional or academic activities as well as in the personal statement.
3. Computer Literacy and familiarity with common use.

C. Applicants fulfilling the above requirements will be reviewed by the Executive Committee for consideration and possible interview invitation and will be evaluated according to the selection criteria listed.
PGY-2 APPLICATION REVIEW

A. Applicants for PGY-2 positions must meet all criteria in Section 1 & 2, but may submit all application materials directly to the Psychiatry Residency Program Office. Additional requirements for completed applications include *ALL* of the following:

1. A completed Jackson Hospital Residency Application form if ERAS is not utilized.

2. A letter of recommendation from each of the applicant’s previous residency director(s)

3. The address and phone number of current and past program director(s) so that they may be contacted for confirmation of information.

4. A detailed listing of all postgraduate clinical rotations completed with evaluations, scores, dates and locations.

SECTION 4 COMMITTEE REVIEW AND SELECTION

The Department of Psychiatry Executive Committee will serve as a review panel to examine completed applications and will advise the Residency Training Director in the selection process.